



Annual Meeting of the Members
Townes of Buckingham Townhome Owners Association, Inc.

Thursday, March 28, 2019

7:00 pm – 8:00 pm

Richland Elementary School

Cafeteria

550 Park Bend Drive

Richardson, Texas 75081

Draft Agenda

- Establish Quorum (20%)
- Call Meeting to Order
- Proof of Notice
- Introduction of the Board of Directors
 - Samantha Colletti, President
 - Omar Khan, Secretary
 - Meghan Gilroy, Treasurer
 - Fangyi Song, Member 1
- Introduction of Essex Association Management, L.P. Representatives
 - Cinnamon Anderson, Sr. Community Association Manager
 - Essex Support Staff
- Election
 - Introduction of Board Candidates
 - Nominations from the Floor
 - Vote to fill One (1) Board Position
- Financial Review
 - 2018 Y-T-D Income Statement as of December
 - February 2019 Balance Sheet & Income Statement
- Community Updates
 - Completed Projects
 - Projects in Process
- Other Reports
 - Compliance/ACC
 - Web Submissions
- Adjournment
- Homeowner Q & A