

Property Modification Approval Request Form

As a member of a Homeowners Association, you are obligated to adhere to the Declaration of Covenants, Conditions, and Restrictions (a.k.a. CCRs or Deed Restrictions). The Deed Restrictions protect your property values by keeping your community a highly desirable place to live. ACC/ARC (Architectural Control/Review Committee) approval must be obtained prior to the start of your project. To avoid delay, make your request as complete as possible and type or print legibly. Incomplete requests will be returned for additional information. Incorrect information or changes made after approval invalidates approval. The ACC/ARC tries to assure that all changes to your property conform to the appropriate Deed Restrictions. Thank you for your understanding and cooperation.

1. ABOUT THE RESIDENT(S)

Enter Community Name Above

Name(s)	
Address	
Email	
Phone(s)	Best time to call

2. ABOUT THE PROJECT

Proposed start date	Proposed completion date
Describe the nature of the project (attach pages as necessary)	
Location (attach sketch/drawing)	
Dimensions	Distance from fences and easements
Colors	Shape
Materials	
Builder	
Other (specify)	

IMPORTANT: Include plan view and elevation drawings (to scale) plus any other supporting documents indicating project's location and its relationship to property lines, neighbors, construction, easements, etc.

3. ABOUT THE REQUIREMENTS

YES	NO	N/A	
<input type="checkbox"/>	<input type="checkbox"/>		I/We have read the appropriate Deed Restrictions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I/We have obtained a City building permit (attach copy)
<input type="checkbox"/>	<input type="checkbox"/>		This project will require a fence removal (if yes, inform Association Manager)
<input type="checkbox"/>	<input type="checkbox"/>		Completed project will be visible from the street
Check any that apply: <input type="checkbox"/> Corner lot <input type="checkbox"/> Iron park fencing <input type="checkbox"/> Project already started/completed			

Homeowner Signature	Date
---------------------	------

Signature constitutes permission for ACC/ARC members to inspect property and agreement to abide by ACC/ARC's decision.



Submit your request through your community portal at
www.NeighborhoodManagement.com
 OR to
architectural@nmitx.com